

**North Texas Crime Prevention Association  
Board and General Meeting Draft Minutes  
April 21, 2011**

**09:00 Board Meeting**

Open Discussion

- Purchase of computers and other related technology devices for Membership, Training, and/or other Board positions as needed. TCPA will give each Region \$500 toward the purchase of LCD Projectors contingent upon equipment available during conferences and training.  
**No Board action taken.**
- Recap of CP2 Training by Chris McCaslin  
**Motion made by Chris McCaslin for NTCPA to pay a per diem of \$15/day to instructors teaching CP I and II classes; 2<sup>nd</sup>: Steve Garst, Motion passed unanimously.**
- Summer Conference – Registration and info now available on the TCPA website. NTCPA to provide six (6) scholarships via email request to Chris McCaslin with a deadline of May 5, 2011. Mass email and Facebook to announce as soon as possible.  
**Motion made by Chris McCaslin for NTCPA to provide six (6) Conference Scholarships to members with stipulation they receive agency permission in advance; 2<sup>nd</sup>: Mark Brazleton, Motion passed unanimously.**
- TCLEOSE Training Hours and self-reporting – Steve Garst to meet with officials in Austin; item tabled to May meeting, pending further research. Potentially, NTCPA can pay \$1,000 for a 5 year subscription to report Training Hours without having to go through another agency.  
**No Board action taken.**
- Website - Discussion regarding current website and investigating whether or not the Board as a whole or an appointee can manage a website without a professional web-master and associated costs. Steve Garst to review current contract.
- 2012 Summer Conference – Discussion regarding NTCPA hosting the 2012 Conference, decision to be made at the May meeting.
- Chisholm Trail proposal – Steve Garst was approached by a representative regarding the possible merging of Chisholm Trail back into the NTCPA. Matter to be addressed at the May meeting.  
**Motion made by Mark Brazleton for Steve Garst to be the sole representative to liaison this project; 2<sup>nd</sup>: Chris McCaslin; Motion passed unanimously.**
- Brite Idea PSA (Commercials) – Offer to TCPA regions for well produced, customizable, Crime Prevention public service announcements for local media. Total cost \$3,000 for 3 spots; each Region to contribute. The Victoria, TX Police Department youtube PSA was shown. **Motion made by Steve Garst to provide up to \$450 per commercial, three total; 2<sup>nd</sup>: James Long; Motion passed unanimously.**

**Board Meeting was adjourned at 10:10.**

**NTCPA GENERAL MEETING AND TRAINING:**

10:15 Welcome  
Prayer/ Pledge of Allegiance James Long  
Guest Speaker: Suzette Sutton Subject: Rent-Rite Directory  
Speaker: Scott Voigt, Subject: Alarms 101

12:00 Meeting Site provided courtesy of: **Gainesville Police Department**  
Lunch Provided Compliments of: NTCPA

12:25 Meeting Called to Order: Scott Voigt Presiding, Steve Caldwell, President, absent.

Welcome New Members

Training Report: Scott Voigt - 1<sup>st</sup> Vice President Training  
Reviewing options available with NTCPA subscribing with TCLEOSE for \$1,000/5 yrs to report Training Hours directly without a third-party. This would speed up the process and enhance future training turn-out.

Membership Report: Katheryn Fredericks - 2<sup>nd</sup> Vice President Membership (absent), reported by Scott Voigt: membership currently stands @ **123** (Steve Garst reported 131, and encouraged recruiting more Corporate Members).

Communications Report: Mark Brazelton - 3<sup>rd</sup> Vice President Communications  
Request by Mark for members to verify that he has your correct email and mailing addresses.

Treasurers Report: Chris McCaslin – Treasurer  
No Treasurer’s Report due to Identity Fraud resulting in “someone” obtaining the Association’s ATM debit card info and charged \$2,200 to the account. The matter has been reported, resolved, and payment pending to ICJS until new card issued and account reconciled.  
**No Board action taken.**

Civilian at Large Report: James Long – Civilian at Large  
Actively still recruiting, looking forward to CPANT activities.

Secretary’s Report: Donna Valentino – Secretary  
**Motion made by Jeff Moore to accept the March, 2011 Minutes;**  
**2<sup>nd</sup>: Steve Garst, Motion passed unanimously.**

Sergeant at Arm: Jeff Moore

**Old Business:**

- Special Election – President  
**Motion made by Jeff Moore to accept nomination of Steve Garst; 2<sup>nd</sup>: Justin Buck, Motion passed unanimously. Motion made by Dickie Thomas to close nominations; 2<sup>nd</sup> Scott Voigt, Motion passed unanimously.**

- Facebook Status - Donna Valentino
- Recap CP2 at the Richardson/Plano Training Center – Receiving requests for CP3 and 4; discussion regarding restructuring of CP2, WE DESPERATELY NEED INSTRUC-TORS. Anyone interested in becoming certified, please contact Steve Garst.
- Summer Conference – Registration and web info is now available on the TCPA website; the hotel for the El Paso Summer Conference is located within the airport grounds. Contact a Board Member for AA promo code for 5% discount.
- By-Law Committee – Steve Garst, Mark Brazelton and Ron Cook Review has been completed.
- Audit Committee – Justin Pierce, Chris Van Degna and Harry Kalenberg **2010 Audit Completed; Motion to Accept Audit Committee Report by Dickie Thomas, 2<sup>nd</sup>: Artie Woods, Motion passed unanimously.**
- Awards Committee – Louise Runnels and Harry Kalenberg

**New Business:**

- TCLEOSE reporting – Pending further review and inquiry; discussion regarding CCPS becoming a recognized designation by TCLEOSE; Steve Garst to report findings in May.
- Technology Committee – Pending further review

**Open Discussion:**

- Possible NTCPA hosting of 2012 Summer Conference
- Challenges of new membership growth

**Adjourn**

**Motion made by Dickie Thomas to adjourn the April General Meeting, 2<sup>nd</sup>: James Long, Motion passed unanimously.**

**Respectfully submitted by:  
Donna Valentino, NTCPA Board Secretary  
May 18, 2011**